

# Bath & North East Somerset Council

MEETING/ DECISION MAKER:	<b>Resources Policy Development &amp; Scrutiny Panel</b>	
MEETING/ DECISION MAKER:	<b>16 May 2018</b>	EXECUTIVE FORWARD PLAN REFERENCE:
TITLE:	<b>Strategic Procurement Team Update</b>	
WARD:	All	
<b>AN OPEN PUBLIC ITEM</b>		
<b>List of attachments to this report:</b> <ul style="list-style-type: none"><li>• Appendix 1 Strategic Procurement Update Presentation</li><li>• Appendix 2 Draft National Procurement Strategy Summary</li></ul>		

## 1 THE ISSUE

- 1.1 To update the Panel on the work of the Strategic Procurement Team and some of the key risks/issues it is dealing with in terms of new legislation and other challenges the Council is facing.

## 2 RECOMMENDATION

The Panel is asked to note;

- 2.1 The intention to align the Council's Procurement Strategy with the National Procurement Strategy which is currently out for consultation.
- 2.2 A review of the Procurement function is currently taking place as part of the Council restructure.

## 3 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

- 3.1 There are no specific resource implications.

## 4 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL

- 4.1 The Council is a contracting body as defined by the Public Contract Regulations 2015. It also has to comply with a wide range of other legislation relating to procurement and commissioning of services as highlighted in the Council's Contract Standing Orders.

## 5 THE REPORT

- 5.1 The Head of Strategic Procurement & Commissioning will provide a presentation on the work of the Strategic Procurement Team.
- 5.2 The Council is a complex organisation that provides a wide range of services to the public, from collecting waste, running parks and car parks and building roads to providing social services to the vulnerable. In order to provide these services a large number of goods and services are procured and commissioned to either provide services directly to the public or to enable departments to provide them themselves.
- 5.3 To ensure these contracts are compliant and provide value for money, the Strategic Procurement Team must support the Council across the whole Procurement and Commissioning lifecycle.
- 5.4 The Strategic Procurement Team has a key focus on supporting the Council in two ways.
- (1) **Compliance:** Support the Council to meet all procurement rules, regulations and national expectations.
  - (2) **Value for Money:** Support the Council apply best practice procurement and contract management in order to obtain VfM when spending public money.
- 5.5 As a public authority we need the Council must comply with relevant legislation such as the Public Contract Regulations 2015 and guidance from the Crown Commercial Services, including publication of opportunities on “Contracts Finder”, Modern Slavery and the Social Value Act.
- 5.6 These rules and regulations, in addition to the Council’s own political procurement agenda, have been built into the Council’s Contract Standing Orders (CSOs) which outlines the rules for all purchases.
- 5.7 It is also important to consider the need to balance these obligations with the changing role of the Council in terms of trading and income generation to ensure some service areas are not placed at a competitive disadvantage.
- 5.8 Our role is no different to any other strategic procurement function across the public and private sector in ensuring the Council obtains goods & services:
- That are of the right quality
  - That are in the right quantity
  - That are in the right place
  - At the right time
  - For the right price
- 5.9 The SPT also needs to ensure that once contracts are put in place they are managed in a manner that is proportionate to the size and risks of the contract. To achieve this, the team has to work with other functions across the whole Council, providing a framework of best practice.
- 5.10 Procurement has a role in encouraging innovation by using the tools available to improved services design and secure better value from its current spend These include using different procurement approaches available under the PCR.2015 as well more appropriate contracting models. The SPT will continue to challenge service areas to ensure this happens.

5.11 The key areas where it can add value include:-

- Sourcing policies & processes – including e-sourcing
- Procurement Strategy
- Ensuring the correct fit for the organisation
- Procure to pay
- Reporting and spend analysis to drive quality and savings
- Procurement systems support
- Supplier Relationship Management
- Changing practices & behaviours

## 6 RATIONALE

6.1 Not Applicable

## 7 OTHER OPTIONS CONSIDERED

7.1 None

## 8 CONSULTATION

8.1 None

## 9 RISK MANAGEMENT

9.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

<b>Contact person</b>	<i>Richard Howroyd – Head of Strategic Procurement &amp; Commissioning 01225 477334</i>
<b>Background papers</b>	<i>National Procurement Strategy:</i> <a href="https://www.local.gov.uk/national-procurement-strategy">https://www.local.gov.uk/national-procurement-strategy</a>
<b>Please contact the report author if you need to access this report in an alternative format</b>	